

ECIU Internal Vacancy for the ECIU University Director (1 fte)

Role Description

The ECIU University Director guides the ECIU University to a sustainable future with a clear added value for European society and the partner and associate universities. The tasks and responsibilities are focused on further building the ECIU University for growth and success. The Director considers the interests of partner and associate universities to achieve a balance of interests across the entire ECIU enterprise. The Director also leads the pursuit of innovative initiatives and manages the ECIU University operations effectively to achieve its mission and vision. The Director reports to the ECIU Presidium.

Responsibilities of the ECIU University Director

- The overall strategic development of ECIU University includes the programmatic approach, which is coordinated thematically by the Central Supportive Capacity (CSC) Team.
- Management of the Central Support Capacity of the ECIU University with the aim to create sustainability of ECIU University beyond the project phase.
- The programme consists of projects that directly develop the ECIU University, such as ECIUn+, with the aim of maintaining the coherence of long-term developments.
- Stakeholder management representing ECIU University within and outside the consortium.
- Make key decisions related to the program's direction, scope, and major milestones as far as they are within the mandate of the coordinating institution and agreed upon by the Presidium.

Tasks of the ECIU University Director

- Strategic Planning:
 - Develop and communicate the overall vision and goals of the program.
 - Moving towards sustainable developments and a European organization leading towards the 2030 vision.

- Day-to-day programme management (ECIU University management):
 - Ensure that thematic development plans are developed and operations are accelerated beyond the goal of achieving the joint vision of ECIU University.
 - Creating and monitoring task forces.
- Manage and support the CSC:
 - Assure that CSC can function as a team and thus coherently and structurally work on creating a sustainable ECIU University organization that is closely aligned with the developments of the ECIUn+ Project and any other projects connected to ECIU University that might arise.
- Stakeholder Management:
 - Represent the ECIU University in external events and meetings, especially when the focus is on the future developments or improvements of the concept of "European Universities."
- Risk Management and Quality Assurance:
 - Identify and mitigate risks at the ECIU University level (programme) and introduce processes for mitigation.
 - Monitor and ensure that all projects within the programme adhere to quality standards and meet the program's overall objectives.
- Reporting and Communication:
 - Provide updates to the ECIU Presidium and Board on the programme's progress.
 - Participate in bilateral meetings/contacts with ECIU University Board members to ensure the needs of universities and the development of ECIU University.
 - Holds a standing invitation to Presidium meetings.
 - Holds a standing invitation to Vice-President meetings.
 - Chairs the central office meeting where CSC and project leader ECIUn+ are also present.

The Director may delegate any of the tasks described above to other persons but always remains responsible for their execution.

Profile

- Wide managerial experience in organizing change in a complex setting.
- Goal- and impact-oriented, with the ability to co-create the strategic agenda with the partners and stakeholders and move the organization strategically and systematically towards the set goals of ECIU University.
- Strong analytical skills and an ability to understand the strategic trends in higher education. Able to advise on strategic priorities and maintain coherence in a complex environment.
- Understanding the legal and administrative conditionalities of the higher education systems at the EU Member State level and advising on ways to overcome those obstacles to achieving ECIU University's goals and priorities.
- Stress-resistant, motivational and inspiring team player, culturally and politically sensitive, understanding of the needs of universities, their students & staff and external organizations.

What do we offer

The position can be filled in at an ECIU member university. The Director can be seconded from a member university to the ECIU Foundation or compensated in any other way deemed suitable for the "mother" university. We offer a competitive remuneration package based on educational qualifications and work experience.

Information and application

For more information about this vacancy, please contact Katrin Dircksen, ECIU Secretary General, at katrin.dircksen@eciu.eu.

Please submit your application by **1 October 2024** at the latest by sending a one-page motivation letter and a short CV to katrin.dircksen@eciu.eu.

The first round of interviews is planned for the week of 14 October 2024 (virtual).